



**Board Minutes**  
**Date: November 3, 2015**

**Recording: Lisa Roche**

**Members Present: Stephanie Beardsley, Kristin Keeney, Irene McKenna, Michele Reeves, Nadia Consilio, Monica O'Brien, Carolyn Stahl**

**Start: 7:05 pm**

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>	<b>Person Responsible</b>
<b>Minutes: Lisa Roche</b>	<ul style="list-style-type: none"> <li>Reviewed and approved October Minutes</li> </ul>	Motion to pass/ Second	Irene McKenna/Michele Reeves

<p><b>Treasurer:</b> <b>Irene McKenna</b></p>	<p>Reviewed Budget.</p> <ul style="list-style-type: none"> <li>* Currently ahead from where we were at this time last year. Fundraising money is still coming in. We will potentially bring in around \$5,000.</li>   <li>*Several families owed late fees from last billing cycle.</li>   <li>*Classroom budget for 3s and 4s are starting to get up there</li>   <li>* Uncategorized expense refers to bill from law firm regarding teacher contracts.</li>   <li>* Did not hear back from Paychex in regards to workmen's comp. We will keep things as is for now.</li>   <li>* Need original exempt certificate - teachers need the tax exempt number for expenses. <ul style="list-style-type: none"> <li>- a copy should be in the fundraising folder. Becky should have it.</li> </ul> </li>   <li>* Discussed late fees/buyouts</li> <li>* Cash no longer accepted for bill payment. Money order or check only. One family paid cash...cash to be returned without late fee, family to pay with check or money order.</li>   <li>* Cash that was turned in was reluctantly accepted.</li> </ul>	<p>Irene to check with Becky on tax exempt number</p>	<p>Irene</p>
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<p><b>Committee Chairperson: Michele Reeves</b></p>	<p>Followed up with Family Events. All committee members responded.</p> <p>Has not heard whether classrooms have been cleaned.</p> <p>One family still needs a job</p> <p>Michele has been maintaining communication with teachers about what needs to be done. They are encouraged to use their helpers. Veteran parents have also been stepping up to help out.</p> <p>Recycling program is going well. Bottles and cans to be collected monthly at school.</p> <p>Board positions need to be filled. Will start recruiting in January. It is a time commitment and good hard working people are needed.</p>		
<p><b>Registrar: Carolyn Stahl</b></p>	<p>Updated registration paperwork to be turned into Stephanie by December 10th  *2016-2017 school year to end before Memorial Day.  * Tuition to increase 3%  2s - \$738  Young 3s/3s - \$787  4s (4 Day program) - \$1352</p>	<p>Update registration paperwork and give to Stephanie by Dec 10.</p>	<p>Carolyn</p>

<p><b>Administrative Coordinator:</b> <b>Stephanie Beardsley</b></p>	<p>School pictures to be on Nov. 9th and 10th</p> <p>Staff meetings will be before school the first Tuesday of the month at 8:00am * this morning Patti shared what she learned from a workshop about kids and responsibility - holding children accountable</p> <p>Possibly thinking about utilizing stations for crafts in the future.</p> <p>LoriAnn to hold a Kindergarten Readiness meeting with 4s parents in January.</p> <p>Everything else is right on target.</p> <p>Stephanie is offering to go into the classrooms to do movement</p> <p>Potluck Dinner is on 13th. Fliers are out. Families to bring their favorite dish to pass.</p>	<p>Kristin K to follow up with teachers regarding professional development hours.</p>	<p>Kristin Keeney</p>
<p><b>New Business</b></p>	<p>Discussed possible solution for filling a spot in the 3s classroom</p> <p>Discussed individual needs of children/families at SNS</p>		

**Meeting Adjourned: 9:40 p.m.**

**Next Meeting: December 1, 2015 at 7pm in the SNS library**

**Respectfully Submitted**  
**Lisa Roche, Secretary**